

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
James Singleton, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5



Austin Bleess, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Wednesday, May 18, 2022, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, Council Member Sheri Sheppard may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Council Member Drew Wasson

C. PRESENTATIONS

1. None

D. ELECTION ITEMS

1. Discussion with possible action to consider Ordinance No. 2022-15, canvassing the returns and declaring the results of the General Election held on May 07, 2022, for the purpose of electing a City Council Members (Place 1, Place 4, and Place 5). *Bobby Warren, Mayor*
2. Issuance of Certificate of Election to Newly Elected Officials. *Lorri Coody, City Secretary*
3. Administer Oath of Office to Elected and newly Appointed Officials. *Lorri Coody, City Secretary*
4. Recognition and Presentation of Service Award to Gary Wubbenhorst outgoing Council Member – Place 5, for his years of service to the City of Jersey Village. *Bobby Warren, Mayor*

RECESS – Take recess in order that the newly elected members of Council may take their place at the Council dais.

E. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Bobby Warren, Mayor*

F. CITY MANAGER’S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – March 2022, General Fund Budget Projections as of April 2022, and Utility Fund Budget Projections – April 2022.
2. Fire Departmental Report and Communication Division’s Monthly Report
3. Police Department Monthly Activity Report, Warrant Report, Staffing/Recruitment Report, and Police Open Records Requests.
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report.
7. Code Enforcement Report

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on April 18, 2022 and the Minutes for the Special Session Meeting held on May 4, 2022. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2022-19, receiving the Capital Improvements Advisory Committee’s April 2022 Semiannual Progress Report. *Lorri Coody, City Secretary*
3. Consider Resolution No. 2022-20, receiving the Planning and Zoning Commission’s 2022 Annual Progress Report pertaining to the City’s progress in implementing the Comprehensive Plan. *Lorri Coody, City Secretary*
4. Consider Resolution No. 2022-21, appointing Directors to the Crime Control and Prevention District Board for the term of office beginning May 2022 and ending May 2024. *Lorri Coody, City Secretary*
5. Consider Resolution No. 2022-22, appointing Directors to the Fire Control, Prevention, and Emergency Medical Services District Board for the term of office beginning May 2022 and ending May 2024. *Lorri Coody, City Secretary*
6. Consider Ordinance No. 2022-16, amending Chapter 66, Article II, Section 66-72(a) of the Code of Ordinances of the City of Jersey Village, entitled “No Parking/Tow-Away Zone Designated” to correct a scrivener's error pertaining to the requirements for Congo Street from its intersection with Senate Avenue to its intersection with Solomon Street; providing a penalty; providing for severability; providing for publication; and providing an effective date. *Kirk Riggs, Chief of Police*
7. Consider Ordinance No. 2022-17, amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$104,000 by decreasing various line items from Department 30 (Public Works) and

Department 39 (Parks) and increasing various line items in Department 11 (Administration) by \$104,000. *Austin Bleess, City Manager*

8. Consider Ordinance No. 2022-18, amending Section 66-146 “Definitions” and Section 66-150 “Authority to Enforce Article” of Article IV “Junked Vehicles” of Chapter 66 “Traffic and Vehicles” of the Code of Ordinances of the City of Jersey Village; providing a penalty; providing for severability; providing for publication; and providing an effective date. *Austin Bleess, City Manager*

H. REGULAR AGENDA

1. Consider Resolution No. 2022-23, electing a Mayor Pro Tem. *Bobby Warren, Mayor*
2. Consider Resolution No. 2022-24, assigning Council Members to serve as liaison to various city committees and boards. *Bobby Warren, Mayor*
3. Consider Resolution No. 2022-25, appointing a Director to fill the unexpired term ending December 31, 2023 for position two on the City of Jersey Village Tax Increment Reinvestment Zone No. 3 (TIRZ No. 3). *Lorri Coody, City Secretary*
4. Consider Resolution No. 2022-26, appointing alternate non-voting members to alternate positions A1, A2, and A3 on the Parks and Recreation Advisory Committee for the unexpired term ending September 30, 2023. *Lorri Coody, City Secretary*
5. Consider Resolution No. 2022-27, appointing a Commissioner to fill the unexpired term ending September 30, 2023 for position two on the Planning and Zoning Commission and the Capital Improvements Advisory Committee. *Lorri Coody, City Secretary*
6. Consider Resolution No. 2022-28, awarding the bid and authorizing the City Manager to enter into a contract with Main Lane Industries LTD for the Seattle Street Reconstruction Project. *Austin Bleess, City Manager*
7. Discuss and take appropriate action regarding staffing and pool hours of operation for the 2022 pool season, including consideration of Resolution No. 2022-29, authorizing the City Manager to enter into a contract for pool management services. *Robert Basford, Director of Parks and Recreation*

I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

J. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on May 11, 2022 at 5:00 p.m. and remained so posted until said meeting was convened.



Lorri Coody, TRCM, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2307 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."